

## RPW230 Problem Solving in PTW

### Evaluation: Research Journal (RJ)

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The checklists indicate project elements where your submission meets expectations, and if applicable, where it still could benefit from further development or continued refinement. (The key to the evaluative comments is included below the checklist.) Your score by category appears in the Project Evaluation to the right.

#### Evaluation Criteria: Content

- eval** Memo of Transmittal is framed properly, provides appropriate context & discussion of the project, & requests appropriate action regarding the accompanying project.
- eval** RJ provides overview of the OoS, including distillation of the key element of the design.
- eval** RJ provides adequate, appropriate detail about the author's experiences with the OoS during three phases: Research & Discovery, Familiarization & Integration, and Reflection & Evaluation.
- eval** RJ presents a strong complement of images of the OoS in context of use.
- eval** RJ report is well organized.
- eval** RJ discussion supported well with appropriate evidence from the author's experience journey with the OoS.

#### Evaluation Criteria: Design

- eval** Memos of Transmittal meet format/layout expectations for the genre.
- eval** RJ establishes & maintains a strong, consistent visual logic.
- eval** RJ is presented in a coherent & logical page design that effectively organizes content.

#### Project Evaluation

Total Points (200 possible)	score
Content (100 points possible)	score
Design (50 points possible)	score
Professionalism (50 points possible)	score

#### Evaluation Criteria: Professionalism

- eval** Submission includes the required, properly labeled files in appropriate formats posted to the designated location.
- eval** Written content is grammatically sound within reason for an internally focused & framed note set.
- eval** Written content is coherent enough to be shared with colleagues.

#### Evaluation Criteria: Revision

- eval** Final submission demonstrates effective response to feedback on draft.
- eval** Final submission represents continued, effective development of content & refinement of design.

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#### Evaluation Criteria Key

- yes** evident, more successful than not
- nw** evident, but needs work
- no** not evident, or in need of significant work
- na** does not apply to this submission